



Klickitat Valley

— HEALTH —

BOARD OF COMMISSIONERS

PUBLIC HOSPITAL DISTRICT NO. 1 OF KLICKITAT COUNTY

Regular Meeting Minutes

April 19, 2023

Zoom Meeting ID# 867 2087 8712

REGULAR MEETING MINUTES

A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, April 19, 2023 at 3:00 p.m. in Conference Room A/B as well as via Zoom Conference Call. Commissioner Scott, President of the Board of Commissioners, was the presiding officer. A quorum was present including: Commissioners Pond, Ihrig, Hctor and Sigfrinius (Via Zoom).

Also present were: Leslie Hiebert, CEO; Lori Groves, CFO; Charis Weis, Director of Human Resources and Community Outreach; Annie Stone, CCO; Jonathan Hatfield, Director of IT and Compliance Officer; Karrie West, Director Quality and Risk (Via Zoom); Erin Wooley, CNO; Jonathan Lewis, Director Environmental Services (via Zoom); Dr. MacGillivray; as well as Barbara Bostick, Recorder.

CALL TO ORDER, APPROVAL OF AGENDA, BOARD ELECTION & CONFLICT OF INTEREST DISCLOSURE

Board President Scott called the meeting to order at 3:00 p.m. Commissioner Pond made a motion to approve the Agenda as presented. Commissioner Ihrig seconded the motion. The motion carried unanimously.

Board President Scott asked all commissioners present if anyone had any conflict of interest regarding any items on the agenda. Commissioners noted no conflict of interest.

Public Comment/Business from the Audience

There was no public present in-person or via Zoom.

CONSENT AGENDA

Commissioner Hctor made a motion to approve the March 2023 Consent Agenda as presented, including: Regular Meeting Minutes from March 22, 2023; and Special Meeting Minutes from March 28, 2023; as well as Accounts Payable in the amount of \$ 1,344,936.56; and Electronic Transfers in the amount of \$2,565,732.38 and Bond payments in the amount of \$ 3,890.00; and Bad Debt in the amount of \$95,499.93 and Charity Care in the amount of \$ 30,040.91. The motion was seconded by Commissioner Ihrig. The motion carried.

Special Presentation/Board Education

Leslie Hiebert, CEO presented an overview of the Community Health Improvement plan. (Please see copy of the information in Board packet). After review of the presented Community Health Improvement Plan,

Commissioner Hctor made a motion to approve the 2023 Community Health Improvement Plan as presented. Commissioner Ihrig seconded the motion. The motion carried unanimously.

Bond Update

Leslie Hiebert noted that there are only a few days left to go. She reported that there have been a lot of informational sessions and a lot of good feedback received regarding the project. She noted that the registered voter received spreadsheet will be updated at the end of today or tomorrow morning. Once it is updated will reach out and encourage people who haven't voted to vote.

Quarterly Strategic Plan Update

Leslie Hiebert, CEO provided a brief overview of the updated Quarterly Strategic Plan which is included in the Board packet (please see copy included in the Board Record Book).

Quarterly Compliance and Ethics Committee Update.

Jonathan Hatfield, IT Director and Compliance Officer, provided a brief review of the Quarterly Compliance and Ethics Committee update that is included in the Board packet (please see copy included in the Board Record Book).

At Risk Compensation Plan Approval

Leslie reviewed the draft 2023 At Risk Compensation plan that she had provided it to the Board previously. She noted that the weights for the five pillars are adjusted to be in line with the priorities of the 2023 strategic plan and the plan also includes a baseline measure and target goal.

Following discussion, Commissioner Ihrig made a motion to approve the At Risk Compensation Plan as presented. Commissioner Pond seconded the motion. The motion carried unanimously.

Resolution 2023-08 Local Agency Authorization

Jonathan Lewis provided a PowerPoint presentation regarding CUP (Central Utility Plant) financing through a Local Loan program. (see Copy of PowerPoint included in the Board Record). Lori Groves, CFO noted that proposed CUP project cost to upgrade and replace equipment is \$10,042,507 and in addition to District funds that were previously approved by the Board in the amount of \$62,496, KVH has received grant funds in the amount of \$6,452,930. The remaining amount needed to complete the project is \$3,527,081 and KVH has received approval from the Washington State Treasurer's Local Loan Program. The loan would be paid for over 15 years with an estimated payment of \$308,000 per year dependent on the secured interest rate.

Lori noted that to go forward with the Local Loan Program, the following Resolutions would need to be approved: Resolution 2023-08 to designate Crystal Scott, Leslie Heibert and Lori Groves as certified authorized representatives of the District when executing the financing contract and related documentation for the Local Loan Program for the acquisition of CUP funding; as well as Resolution 2023-09 to amend Resolution 2014-07 relating to the authorization for the remodeling of real property and execution of a financing contract to modify certain provisions of such resolution. This includes pledging property tax collections from the Maintenance and Operations levy to the payment of the principal and interest on the loan and maintaining those funds in a separate account.

Following discussion, Commissioner Pond made a motion to approve Resolution 2023-08 regarding Local Agency Authorization as presented. Commissioner Hctor seconded the motion. The motion carried. Commissioner Ihrig made a motion to approve Resolution 2023-09 amending Resolution 2014-07 Klickitat PHD 1 Finance Lease No. 1476-3-1. Commissioner Hctor seconded the motion.

The motion carried.

Wireless Communications and Technology Devices Policy

Leslie Hiebert reported that the current policy was last approved in 2013. She noted that she has recently reviewed policies from our collaborative partners. She explained that there are some departments that use a KVH owned cell phone for their employees to use while on-call and there are also employees that use their personal cell phone, but are needed to be available by phone when away from their office and these individuals receive a stipend. She noted that the updated and proposed policy includes a lower monthly stipend amount as cell phone expense is lower than it was when the previous policy was approved. She added that the proposed stipend amount is in the middle range of those reviewed from our collaborative partners. She noted that a review will be done to determine which employees should receive the monthly stipend, as well as to update which departments are currently using a KVH provided cell phone. Following discussion, Commissioner Pond made a motion to approve the Wireless Communications and Technology Devices Policy as presented. Commissioner Ihrig seconded the motion. The motion carried unanimously.

ADMINISTRATIVE REPORTS

Written reports were presented from Leslie Hiebert, CEO; Lori Groves, CFO; Jonathan Hatfield, Director of Compliance and IT; Jonathan Lewis, Director of Environmental Services and Safety Officer and Annie Stone, ARNP Outpatient Clinic Director; Erin Wooley, CNO; Dr. MacGillivray, Chief of Staff and Charis Weis, Director of Human Resources and Community Outreach; and Karrie West Director of Quality and Risk. Commissioner Sigfrinius made a motion to accept the reports as presented Commissioner Pond seconded the motion. The motion carried unanimously.

The Board completed their Board Self-Review. (A copy of the review is included in the Board record book.)

ADJOURNMENT

There being no further business to come before the Board of Commissioners, Commissioner Ihrig made a motion to adjourn the meeting at 5:34 p.m. Commissioner Hactor seconded the motion. The motion carried unanimously.



Crystal Scott, Board President



Ron Ihrig, Board Secretary