



BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT NO. 1 OF KLICKITAT COUNTY
Regular Meeting Minutes
December 20, 2023
Zoom Meeting ID #868 4230 2067

REGULAR MEETING MINUTES

A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, December 20, 2023 at 3:00 p.m. in Conference Room A/B as well as via Zoom Conference Call. Commissioner Scott, President of the Board of Commissioners, was the presiding officer, also in attendance were Commissioners Hctor, Pond, and Sigfrinius.

Also present were: Lori Groves, CFO; Charis Weis, Director of Human Resources and Community Outreach; Linda Compton, Out-Patient Clinic Director; Jonathan Hatfield, CEO; Karrie West, Director Quality and Risk and Compliance Officer (via Zoom); Erin Wooley, CNO (via Zoom); as well as Barbara Bostick, Recorder.

CALL TO ORDER, APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Board President Scott called the meeting to order at 3:00 p.m. Commissioner Hctor made a motion to approve the Agenda. Commissioner Sigfrinius seconded the motion. The motion carried unanimously. Board President Scott asked all commissioners present if anyone had any conflict of interest regarding any items on the agenda. Commissioners noted no conflict of interest.

Public Comment/Business from the Audience

There was no public comment.

CONSENT AGENDA

Commissioner Hctor made a motion to approve the November 2023 Consent Agenda as presented, including: Regular Meeting Minutes from November 15, 2023; as well as Accounts Payable in the amount of \$ 65,783.95; AP/Paymerang in the amount of \$673,520.39; and Electronic Transfers in the amount of \$2,019,271.36; and Bond Payments in the amount of \$92,902.58; and Bad Debt in the amount of \$59,844.61 and Charity Care in the amount of \$141,468.94. The motion was seconded by Commissioner Pond. The motion carried unanimously.

Special Presentation/Board Education

Cassie Sauer, WSHA President & CEO, and Katerina LaMarche, Policy Director provided a PowerPoint Presentation regarding WSHA Legislative Updates. Please see copy included in Board Record Book.

Medical Staff Update

Dr. Smith attended in place of Dr. McGillivray and reviewed the Medical Staff Meeting Summary. A copy of the report will be included in the Board Record book. Additionally, Dr. Smith noted that the Medical Staff focus is on Quality and hiring permanent staff. He noted that Eagle Telemedicine is now in place and is working well. He noted that Med Staff had some discussion regarding beginning to audit the decision making system to see how they can improve billing.

Approval of 2024 Board Meeting Dates

Upon review of the presented 2024 Board meeting dates that is updated with the changes requested at the November Board meeting, Commissioner Sigfrinius made a motion to approve the proposed 2024 Board Meeting Dates as presented. The motion was seconded by Commissioner Hocter. The motion carried unanimously.

Approval of 2024-2025 Board Committee Assignments, 2024 Warrant Review Schedule and 2024 POC assignments. Upon review of the Board Committee Assignments, warrant review schedule and POC assignments, Commissioner Hocter made a motion to approve the proposed Board Committee Assignments, warrant review schedule and POC assignments as presented. The motion was seconded by Commissioner Pond. The motion carried unanimously.

Strategic Plan update

Jonathan Hatfield reviewed the strategic plan update provided in the Board packet. Additionally, he noted that the Senior Leader Team met for a ½ day retreat recently to set priorities for 2024. He noted that all of the priorities listed in the strategic plan update provided in the Board packet are in line with the previously established pillars. He reported that the only new addition was Emergency Preparedness.

Resolution 2023-23 Surplus Property.

The Board reviewed the items included in the Resolution, after discussion, Commissioner Pond made a motion to approve Resolution 2023-23 as presented. Commissioner Hocter seconded the motion. The motion carried unanimously.

2023 Remaining Surgery Capital Purchase

Erin Wooley, CCO reviewed the request to purchase a Stryker endoscopic surgical tower. Please see data provided to the Board included in the Board record book. Following discussion, Commissioner Hocter made a motion to authorize Jonathan Hatfield, CEO, to proceed with the purchase of a video endoscopy tower system, ensuring that the total expenditure does not exceed \$153,000.00, and that all necessary procurement procedures and due diligence are duly followed in accordance with our hospital's policies and guidelines. The motion was seconded by Commissioner Pond. The motion carried unanimously.

Bad Debt Policy

Lori Groves, CFO presented the Bad Debt Policy. Following discussion, Commissioner Pond made a

motion to approve the Bad Debt Policy as presented. The motion was seconded by Commissioner Sigfrinius. The motion carried unanimously.

Collection Policy

Lori Groves, CFO presented the Collection Policy. Following discussion, Commissioner Hctor made a motion to approve the Collection Policy as presented. The motion was seconded by Commissioner Pond. The motion carried unanimously.

Extraordinary Collections Policy

Lori Groves, CFO presented the Extraordinary Collection Policy. Following discussion, Commissioner Sigfrinius made a motion to approve the Extraordinary Collection Policy as presented. The motion was seconded by Commissioner Pond. The motion carried unanimously.

Financial Assistance Policy

Lori Groves, CFO presented the Financial Assistance Policy. Following discussion, Commissioner Pond made a motion to approve the Financial Assistance Policy as presented. The motion was seconded by Commissioner Hctor. The motion carried unanimously.

AP Extension Request

Lori Groves, CFO provided a list of reasons that the AP department is requesting to extend Alicia Hatfield's employment for a period of time to allow for training of her replacement, as well as completion of the 2023 Audit and Cost Report. Following discussion, Commissioner Hctor made a motion to authorize the extension of Alicia's employment through March 31, 2024. The motion was seconded by Commissioner Pond. The motion carried unanimously.

ADMINISTRATIVE REPORTS

Written reports were presented from Jonathan Hatfield, CEO; Lori Groves, CFO; Jonathan Lewis, Director of Environmental Services and Safety Officer and Linda Compton, Out Patient Clinic Director; Erin Wooley, CCO; Dr. MacGillivray, Chief of Staff and Charis Weis, Director of Human Resources and Community Outreach; and Karrie West Director of Quality and Risk and Compliance Officer. Commissioner Pond made a motion to accept the reports as presented Commissioner Hctor seconded the motion. The motion carried unanimously.

OTHER BUSINESS

Commissioner Pond was presented with plaque as a symbol of the gratitude the Board and Employees at KVH have for all the work, time and effort she put in on the Board over the years. All present expressed their appreciation for her years of commitment and dedication to the District.

EXECUTIVE SESSION

President Scott stated that the Board would be going into Executive Session at 5:00 p.m. for

approximately 5 minutes for the purpose of medical staff credentialing review allowable per RCW 70.44 and would return to open public session at 5:05 p.m.

RETURN TO PUBLIC SESSION

The Board returned to open public session at 5:05 p.m. Upon returning to open public session, Commissioner Hoctor made a motion to acknowledge the temporary privileges granted to William "Marty" Brueggmann, MD, and to approve the delegated credentialing of Eagle Telemedicine tele-medicine physician Mark H Enker, MD (Anesthesia/Critical Care) The motion was seconded by Commissioner Sigfrinius. The motion carried unanimously.

Following discussion, the Board determined the need for a Special Meeting to be held on January 3, 2024 at 1:00 p.m. for the purpose of interviewing and selection of a new Board member to fill Position #5. Applicants will be notified of the date and time of the Special Meeting, it will also be posted for the Public as required.

ADJOURNMENT

Having no further business to come before the Board, Commissioner Sigfrinius made a motion to adjourn at 5:20 p.m. Commissioner Pond seconded the motion. The motion carried unanimously.



Crystal Scott, President



Ron Ihrig, Board Secretary