



Klickitat Valley

—HEALTH—

BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT NO. 1 OF KLICKITAT COUNTY
Regular Meeting Minutes
December 21, 2022
Zoom Meeting ID# 834 543 9733

REGULAR MEETING MINUTES

A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, December 21, 2022 at 4:00 p.m. in Conference Room A/B as well as via Zoom Conference Call. Commissioner Scott, President of the Board of Commissioners, was the presiding officer. A quorum was present including: Commissioners Pond, Ihrig, Hctor and Sigfrinius.

Also present were: Leslie Hiebert, CEO; Lori Groves, CFO; Charis Weis, Director of Human Resources and Community Outreach; Annie Stone, CCO; Jonathan Hatfield, Director of IT and Compliance Officer; Jonathan Lewis, Environmental Services Director (via Zoom); Karrie West, Director Quality and Risk; Erin Wooley, CNO; Jeff FiveCoat (Parker Sandler via Zoom); Mike Kenny, Laboratory; Ted Gunnyon, Diagnostic Imaging; as well as Barbara Bostick, Recorder.

CALL TO ORDER, APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

President Scott called the meeting to order at 4:02 p.m. Commissioner Ihrig made a motion to approve the Agenda as presented. The motion was seconded by Commissioner Pond. The motion carried unanimously. President Scott asked all commissioners if anyone had any conflict of interest regarding any items on the agenda. Commissioners noted no conflict of interest.

Public Comment/Business from the Audience

There was no Public in attendance.

CONSENT AGENDA

Commissioner Hctor made a motion to approve the November 2022 Consent Agenda as presented, including: Regular Meeting Minutes from November 16, 2022; and Special Meeting Minutes from December 1, 2022, December 6, 2022; and December 12, 2022; as well as Accounts Payable in the amount of \$838,197.25; and Electronic Transfers in the amount of \$2,042,441.96 and Bond payments in the amount of \$19,465.00; and Bad Debt in the amount of \$180,574.25; and Charity Care in the amount of \$92,405.36. The motion was seconded by Commissioner Ihrig. The motion carried.

Special Presentation/Board Education

Erin Wooley and Karrie West provided a PowerPoint presentation regarding the benefits of being DNV accredited as well as the process to achieve accreditation. (See PowerPoint in Board record book). Additionally, Erin noted that when she was at Estes Park she went through the implementation process and

then again at Whidbey. She has been through it a couple of times and thinks it is important and worth the effort involved. Commissioner Sigrinius noted that being accredited would be great for recruiting and retention, but he wondered if staff would have time to do it. Erin noted that she thinks by investing, developing and streamlining, it will actually save time in the long run. Karrie West added that there are eleven accredited hospitals in Washington State and nine of them are in our collaborative. She noted that there are 600 accredited nationwide. DNV surveys every year for accreditation, JCAHO surveys every other year. Karrie noted that community perception will improve when we are providing consistent care.

Medical Staff Report.

Dr. MacGillivray provided a written report in the provided Board packet regarding the December 2022 Medical Staff meeting (see copy in Board record book). Additionally, Leslie noted that the new Lab Medical Director, Dr. Gregory Cheeney, participated in the December Med Staff meeting and will start officially on January 1, 2023.

2023-2025 Strategic Plan

Leslie Hiebert reviewed the 2023-2025 Strategic Plan Key Strategies and Goals. She noted that these key strategies were developed using feedback following the Board's Strategic Planning meeting on December 12, 2022. After discussion, Commissioner Pond made a motion to approve the 2023-2025 Strategic Plan Key Strategies and Goals as presented. Commissioner Hctor seconded the motion. The motion carried unanimously. Commissioners thanked Senior Leaders for their work on this.

2023 Regular Board of Commissioners Meeting Dates and Times and Committee Assignments

Barbara Bostick, Executive Administrative Assistant provided the proposed 2023 Regular Board meeting dates and times. It was noted that the start time of the meetings will change from 4:00 p.m. to 3:00 p.m. and also the meetings will be held on the third Wednesday of the month with the exception of February and March, which will be held on the fourth Wednesday. The Committee Assignments presented are unchanged from 2022. Following discussion, Commissioner Ihrig noted that the August 16, 2023 date conflicts with Klickitat County Fair week and suggested that it be moved to the following week, August 23, 2023. Following discussion, Hctor made a motion to approve the proposed 2023 regular Board meeting dates with the only change being August 16, 2023 to August 23, 2023 and committee assignments as proposed. Commissioner Pond seconded the motion. The motion carried unanimously.

Resolution 2022-18 Surplus Property

Following discussion and review of the items presented to the Board for surplus, Commissioner Pond made a motion to approve Resolution 2022-18 as presented. Commissioner Ihrig seconded the motion. The motion carried unanimously.

X-ray Equipment Purchase

Ted Gunnyon, Diagnostic Imaging Manager, accompanied by Mark Schlager and Zach Andress, provided a PowerPoint presentation regarding equipment needs within Diagnostic Imaging. (Please see copy of PowerPoint included in the Board record book). Lori Groves noted that the room and equipment are budgeted for \$750,000 and the quotes are below that. Commissioner Hctor asked if the Diagnostic Imaging Department would be out of service during the installation. Ted replied that it may for a small period of time, but most of the x-rays can be done with the portable for the week to week and a half they would be working on the room. He noted that Imaging has been very busy

with Dr. Chen and Dr. Iyer over the past several months and having the portable machine will be like having another room. Following discussion, Commissioner Ihrig made a motion to authorize Leslie Hiebert, CEO to execute the purchase of the x-ray equipment as proposed. Commissioner Hoctor seconded the motion. The motion carried unanimously.

Lab Equipment Purchase

Mike Kenney, Lab Supervisor presented a PowerPoint presentation regarding the need to replace the Chemistry Analyzer and the Coagulation Analyzer currently in use in the lab, as well as the plan to replace the current and backup hematology analyzers with two Pentra 60's at a negotiated price that is less expensive than the current service contract expense for the two current hematology analyzers. Commissioner Hoctor asked if the cost was included in the budget and Lori Groves affirmed that it is in the budget. Commissioner Pond made a motion to authorize Leslie Hiebert, CEO to execute the purchase of the Siemens EXL Chemistry Analyzer, Werfen ACL Top 350 Coagulation Analyzer and the two Pentra 60 Hematology Analyzers as presented. Commissioner Ihrig seconded the motion. The motion carried unanimously.

DZA Audit Engagement Letter

Lori Groves, CFO provided information regarding the quote from DZA for 2022 audit services. She recommended continuing with DZA for the 2022 Audit, Single Audit and Cost Report. Following discussion, Commissioner Hoctor made a motion to authorize Leslie Hiebert to execute the agreement with DZA for completion of the 2022 Audit, Single Audit and Cost Report. Commissioner Sigfrinius seconded the motion. The motion carried unanimously.

Piper Sandler Engagement Letter

Jeff Fivecoat of Piper and Sandler explained the USDA pre-application, final application and placement of the proposed USDA Facilities Direct Loan process (See copy of Engagement Letter in the Board record book). Additionally he noted that if the hospital were to go to the community for a portion of the cost, it would not negatively impact the USDA loan process. Commissioner Ihrig noted that we can move forward, but there are some off ramps – if the Bond passes it could be an off ramp. Mark asked when we would go back out to a vote for the Bond. Leslie noted we would have to know in May to be on the August ballot. Commissioner Ihrig noted that he is ok with moving forward and looking at options. Lori Groves noted that there is a cost, the feasibility study with DZA is \$25,000 and there would be additional fees for Piper and Sandler. Commissioner Hoctor asked how much increase in net income we expect to get by adding the new wing. Lori Groves noted that it will increase reimbursement from Medicare and Medicaid and the feasibility study will help determine the expected increase in income. Following discussion, Commissioner Sigfrinius made a motion to authorize CEO Leslie Hiebert to execute the agreement to engage Piper Sandler as the Placement Agent for the building expansion USDA loan application as presented. Commissioner Pond seconded the motion. The motion carried unanimously.

ADMINISTRATIVE REPORTS

Written reports were presented from Leslie Hiebert, CEO; Lori Groves, CFO; Jonathan Hatfield, Director of Compliance and IT; Jonathan Lewis, Director of Environmental Services and Safety Officer and Annie Stone, ARNP CCO ; Erin Wooley, CNO and Charis Weis, Director of Human Resources and Community Outreach; Jeannie MacGillivray MD, Chief of Medical Staff and Karrie West Director of Quality and Risk.

Commissioner Sigfrinius made a motion to accept the reports as presented. Commissioner Pond seconded the motion. The motion carried unanimously.

Before going into Executive Session, Commissioner Hctor asked to clarify a statement in the Building Committee minutes that he had noted that the Sheriff's Department badges were able to be used at the school as well. He wanted to clarify that this was in Sherman County, not Klickitat County. Jonathan Hatfield noted that it may be possible to do that at KVH as well. He explained that our system reads RFID numbers and if the Sheriff's Department here also uses RFID number we could enter them into our system. Jonathan Hatfield will follow up on that.

EXECUTIVE SESSION

President Scott stated that the Board would be going into Executive Session at 6:55 p.m. for approximately 5 minutes and will return at 7:00 p.m. for the purpose of Medical Staff Credentialing discussion allowed per RCW 70.44.062 (1), at 7:00 p.m. President Scott noted that the Board would continue in Executive Session for 10 additional minutes and would return to public session at 7:10 p.m.

RETURN TO PUBLIC SESSION

The Board returned to Public Session at 7:10 p.m. Upon coming out of Executive Session, Commissioner Hctor made a motion to acknowledge temporary privileges for Paul Beisser, CRNA (Nurse Anesthesia); Mary Kelley, PMHNP, (Psychiatric Nurse Practitioner) and Dallas Regan, CRNA (Nurse Anesthesia) as well as delegated credentialing of Virtual Radiologic telemedicine Physicians Pio Hocate, MD (Tele-radiology only – Initial Appointment) and Scott Gerst, MD (Tele-radiology only – Initial Appointment); As well as well as delegated credentialing of Providence Health & Service Privileged as telemedicine physicians Soo Young Kwon, MD (Neurology, Tele-stroke only – Initial Appointment) and Muhammad Farooq, MD (Neurology, Tele-stroke only - Reappointment). The motion was seconded by Commissioner Pond. The motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, Commissioner Sigfrinius made a motion to adjourn the meeting at 7:11 p.m. Commissioner Hctor seconded the motion. The motion carried unanimously.



Crystal Scott, Board President



Ron Ihrig, Board Secretary