



# Klickitat Valley

—HEALTH—

## **BOARD OF COMMISSIONERS**

### **PUBLIC HOSPITAL DISTRICT NO. 1 OF KLICKITAT COUNTY**

Regular Meeting Minutes

March 22, 2023

Zoom Meeting ID# 880 3353 2014

### **REGULAR MEETING MINUTES**

A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, March 22, 2023 at 3:00 p.m. in Conference Room A/B as well as via Zoom Conference Call. Commissioner Scott, President of the Board of Commissioners, was the presiding officer. A quorum was present including: Commissioners Pond, Ihrig, Hoctor and Sigfrinius.

Also present were: Leslie Hiebert, CEO; Lori Groves, CFO; Charis Weis, Director of Human Resources and Community Outreach; Annie Stone, CCO; Jonathan Hatfield, Director of IT and Compliance Officer; Karrie West, Director Quality and Risk; Erin Wooley, CNO; Jonathan Lewis, Director Environmental Services (via Zoom); Dr. MacGillivray; as well as Barbara Bostick, Recorder.

### **CALL TO ORDER, APPROVAL OF AGENDA, BOARD ELECTION & CONFLICT OF INTEREST DISCLOSURE**

Board President Scott called the meeting to order at 3:00 p.m. President Scott noted that agenda item #10 Surgery Equipment Purchase has been removed. Commissioner Pond made a motion to approve the Agenda as presented with the removal of agenda item #10. Commissioner Sigfrinius seconded the motion. The motion carried unanimously.

Board President Scott asked all commissioners present if anyone had any conflict of interest regarding any items on the agenda. Commissioners noted no conflict of interest.

### **Public Comment/Business from the Audience**

There was no public present in-person or via Zoom.

### **CONSENT AGENDA**

Commissioner Hoctor made a motion to approve the February 2023 Consent Agenda as presented, including: Regular Meeting Minutes from February 22, 2023; as well as Accounts Payable in the amount of \$ 1,305,961.45; and Electronic Transfers in the amount of \$1,735,744.48 and Bond payments in the amount of \$ 3,890.00; and Bad Debt in the amount of \$ 136,596.53 and Charity Care in the amount of \$ 14,150.43. The motion was seconded by Commissioner Sigfrinius. The motion carried.



### **Special Presentation/Board Education**

Charis Weis, Director of Human Resources and Community Outreach presented the results of the recent Employee Engagement Survey (Please see copy of the information in Board packet). After review of the survey results, Charis noted that the three areas that will be focused on this year include: Trust, Team Work, and Safety.

### **Bond Update**

Leslie Hiebert reported that she and Jim Semlor met for two hours earlier today with the Goldendale Sentinel Editor Lou Marzales and other Sentinel staff. She noted that they were asked many questions and she felt good about the meeting. She added that there are three positive letters from community members regarding the bond in the Sentinel this week. Leslie reported that there has been participation in seven public meetings so far to talk about the bond. She noted that nursing and surgery have been involved in the meetings. She added that there are currently fifteen or sixteen more meetings scheduled.

Jonathan Lewis reported that Project Manager Dick Bratton has provided a potential project timeline. Additionally, he noted that he had inquired of Dick regarding his, Mahlum's, and Bouten's availability and the potential to get started on the construction documents for the project prior to the election. Dick advised that the team would have availability and that by starting the project six weeks early, we have a chance of getting the project started by November if the bond passes. He added that it would cost approximately \$65,000 - \$70,000 for Mahlum to start the construction documents and an additional approximately \$10,000 for services provided by Bouten, the General Contractor. Jonathan noted that if we go forward with construction documents that the contract for architect services would state they will work on them for a month and then continue on if the bond passes or pause if it doesn't pass. Lori Groves, CFO reported that there is just over a million dollars in Board designated funds. She noted that she transfers \$71,000 into that account monthly. She added that instead of transferring the funds for one month into the Board designated funds account those funds could instead be used to pay the \$65,000 - \$70,000 cost to complete the construction documents. Leslie noted that there would also be additional cost for of Dick Bratton's services estimated at about \$2,000.

There was discussion regarding the benefit of getting started on the project earlier, which would allow for continuation of the project in the winter as the weather/temperature dependent phases of the projects could be completed prior to prohibitive weather.

Jonathan Lewis noted that we would need to wait to trigger the start of additional work until after the vote is certified or as Leslie noted if the approval is outside of the margin of error. Jonathan Lewis reported that there are new code changes that will become effective soon that we may be able to avoid if the project gets started earlier. Leslie noted that while it is within her signing authority to move forward, she would like to know that the Board supports the decision. Following discussion, Commissioner Hoctor made a motion to authorize Leslie Hiebert, CEO to execute a contract with the contractor, Bouten, Dick Bratton and the architect firm Mahlum to continue with development of construction documents using Board designated funds in an amount up to \$100,000. Commissioner Sigfrinius seconded the motion. The motion carried unanimously.

### **Resolution 2023-05 Surplus Property.**



The Board reviewed the items included in the Resolution, after discussion, Commissioner Pond made a motion to approve Resolution 2023-05 as presented. Commissioner Ihrig seconded the motion. The motion carried unanimously.

### **Bylaw Review**

Commissioners reviewed the proposed revisions to the District Bylaws. Following discussion, Commissioner Hoctor made a motion to accept the revised District Bylaws as presented. Commissioner Pond seconded the motion. The motion carried unanimously.

### **Resolution 2023-07**

KVH District Bylaws, Article V Section 2, notes that the Board will appoint by Resolution an Auditor for the District. It was noted by attorney, Skip Houser, that while it does also note that the Board can appoint by Resolution a Treasurer, it is acceptable for the County Treasurer to provide those services on KVH's behalf as it is a Public Hospital District. Greg Gallagher, the Klickitat County Treasurer currently provides that service for KVH so a Treasurer does not need to be named at this time. After discussion, the Board determined that Lori Groves, CFO would be the appropriate person to be appointed as KVH's Auditor. Commissioner Hoctor made a motion to appoint Lori Groves, CFO as the District's Auditor. Commissioner Ihrig seconded the motion. The motion carried unanimously.

### **ADMINISTRATIVE REPORTS**

Written reports were presented from Leslie Hiebert, CEO; Lori Groves, CFO; Jonathan Hatfield, Director of Compliance and IT; Jonathan Lewis, Director of Environmental Services and Safety Officer and Annie Stone, ARNP Outpatient Clinic Director; Erin Wooley, CNO; Dr. MacGillivray, Chief of Staff and Charis Weis, Director of Human Resources and Community Outreach; and Karrie West Director of Quality and Risk. Commissioner Ihrig made a motion to accept the reports as presented Commissioner Sigfrinius seconded the motion. The motion carried unanimously.

### **EXECUTIVE SESSION**

President Scott stated that the Board would be going into Executive Session at 5:04 p.m. for approximately 15 minutes and will return at 5:29 p.m. for the purpose of CEO/Superintendent at risk compensation bench mark review allowable per RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public; as well as RCW 70.44.070 (1) The superintendent shall receive such compensation as the commission shall fix by resolution.

### **RETURN TO PUBLIC SESSION**

The Board returned to Public Session at 5:29 p.m. Upon coming out of Executive Session, Commissioner



Hector made a motion to acknowledge temporary privileges for Satwant Parmar, MD; Andrietta Barnett, PMHNP; Camille Reyes, LICSW; and Shona Lowell, ARNP. As well as delegated credentialing of OHSU Neurology providers privileged as telemedicine physicians: Andrew Treister, MD (Neurology, Tele-stroke only, initial appointment); and Wayne Clark, MD, (Neurology, Tele-stroke only, initial appointment) and delegated credentialing for Virtual Radiologic Professionals, LLC provider Derek Dyess, MD (Diagnostic Radiology Telemedicine only, initial appointment). The motion was seconded by Commissioner Ihrig. The motion carried unanimously. Additionally, Commissioner Pond made a motion to approve Resolution 2023-06 approving at risk compensation as determined by review of established benchmarks in the amount of \$8536.94. Commissioner Hector seconded the motion. The motion carried.

## ADJOURNMENT

There being no further business to come before the Board of Commissioners, Commissioner Sigfrinius made a motion to adjourn the meeting at 5:32 p.m. Commissioner Hector seconded the motion. The motion carried unanimously.



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Crystal Scott, Board President



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Ron Ihrig, Board Secretary

