



Klickitat Valley

— HEALTH —

BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT NO. 1 OF KLICKITAT COUNTY
Regular Meeting Minutes
February 21, 2024
Zoom Meeting ID #848 7561 7309

REGULAR MEETING MINUTES

A regular meeting of the Klickitat Valley Health (KVH) Board of Commissioners was held on Wednesday, February 21, 2024 at 3:00 p.m. in Conference Room A/B as well as via Zoom Conference Call. Commissioner Hctor, President of the Board of Commissioners, was the presiding officer, also in attendance were Commissioners Scott, Ihrig, Mosbrucker and Sigfrinius.

Also present were: Lori Groves, CFO; Charis Weis, Director of Human Resources and Community Outreach; Linda Compton, Out-Patient Clinic Director (via Zoom); Jonathan Hatfield, CEO; Karrie West, Director Quality and Risk and Compliance Officer; Jonathan Lewis, Director of Environmental Services; Dr. MacGillivray, as well as Barbara Bostick, Recorder.

CALL TO ORDER, APPROVAL OF AGENDA & CONFLICT OF INTEREST DISCLOSURE

Board President Hctor called the meeting to order at 3:00 p.m.

Commissioner Sigfrinius made a motion to approve the Agenda. Commissioner Ihrig seconded the motion. The motion carried unanimously.

Board President Hctor asked all commissioners present if anyone had any conflict of interest regarding any items on the agenda. Commissioners noted no conflict of interest.

Public Comment/Business from the Audience

There were no comments.

CONSENT AGENDA

Commissioner Ihrig made a motion to approve the January 2024 Consent Agenda as presented, including: Regular Meeting Minutes from January 17, 2024; as well as AP in the amount of \$114,031.19; Payroll Warrants in the amount of \$1,590,352.53; and Electronic Transfers in the amount of \$2,034,827.32; and Bond Payments in the amount of \$3,890.00; and Bad Debt in the amount of \$87,355.09 and Charity Care in the amount of \$81,656.47. The motion was seconded by Commissioner Scott. The motion carried.

Special Presentation/Board Education

Charis Weis, Director of Human Resources and Community Outreach provided the annual Human Resources review. Please see copy of the presentation in the Board Record book.

Medical Staff Update

Dr. McGillivray provided a brief overview of the February Medical Staff Meeting and reviewed the Medical Staff Meeting Summary. She noted that the onsite visit with Dr. Aggarwal went well. Jonathan Hatfield noted that Rebecca Nelson, ARNP will be retiring in August so we are looking for her replacement. Dr. McGillivray reported that her current WSU student Lars Neuenschwander has done well. She noted that he presented to the Family Medical Providers today. Additionally, Dr. MacGillivray noted that her next medical student, Joel Bervell, has a strong social media presence. She reported that he has a podcast, Instagram and TikTok accounts with large followings. He discusses topics such as diversity, equity, racial bias and medical myth busting. She is excited to see what he might bring to KVH during his time here. He will be arriving on Monday. Dr. MacGillivray added that she has been very pleased with all of the students that have come to KVH. A copy of the Medical Staff Summary report is included in the Board Record book.

Resolution 2024-02 Surplus Property.

The Board reviewed the items included in the Resolution, after discussion, Commissioner Sigfrinius made a motion to approve Resolution 2024-02 as presented. Commissioner Scott seconded the motion. The motion carried.

Resolution 2024-03 Authorizing Signing Authority for USDA Grant.

Jonathan Lewis reported that he received a request from the USDA for a Resolution naming Jonathan Hatfield, CEO as the authorized signer for the Kitchen Remodel Project documents, as the previous approval was for Leslie Hiebert. Following brief discussion, Commissioner Sigfrinius made a motion to authorize Jonathan Hatfield, CEO to execute all documents related to the USDA grant for the Kitchen Remodel Project. The motion was seconded by Commissioner Ihrig. The motion carried.

Expanded Surgical Services Letter of Support – Skyline

Jonathan Hatfield noted that Skyline is in a similar situation as us with an aging facility. He noted that Skyline is asking for a letter of support from KVH in their endeavor to receive federal appropriations of \$3 million dollars for their Advancing Rural Surgical Services Project. Jonathan noted it is a \$6 million dollar project that includes modernizing their surgical facilities as well as a new boiler system. Jonathan noted that he thinks it is a good thing to continue to be a good partner to Skyline. He added that they are not looking to expand services that would negatively impact KVH. Commissioner Ihrig made a motion to authorize Jonathan Hatfield to execute an expanded surgical services letter of support for Skyline Hospital on behalf of Klickitat Valley Health. The motion was seconded by Commissioner Scott. The motion carried. There was additional discussion regarding whether the Board wants to review all letters of support prior to them being executed by the CEO, or if there are some that could be executed following review and approval by the Board President outside of a regular Board meeting. Commissioner Mosbrucker noted that he would like to be informed beforehand regarding all of them. Commissioner Ihrig agreed that it would be good to know about them beforehand. It was determined that letter of support requests will continue to be brought to the Board before they are signed/executed.

ADMINISTRATIVE REPORTS

Written reports were presented from Jonathan Hatfield, CEO; Lori Groves, CFO; Jonathan Lewis, Director of Environmental Services and Safety Officer and Linda Compton, Out Patient Clinic Director (via Zoom); Erin Wooley, CCO (written report in packet); Dr. MacGillivray, Chief of Staff; Charis Weis, Director of Human Resources and Community Outreach; and Karrie West Director of Quality and Risk and Compliance Officer. Commissioner Scott made a motion to accept the reports as presented Commissioner Ihrig seconded the motion. The motion carried.

In addition to the Finance Report, CFO Lori Groves reviewed a request for extending Alicia Hatfield's time in AP until April 5th. She noted that after that time they would request that she stay on as a casual employee through June 28, 2024. Lori reviewed the reasons for the need to extend her time. Please see AP Extension Request sheet included in the Board record book. Following discussion, Commissioner Ihrig made a motion to approve the AP Extension Request as presented. The motion was seconded by Commissioner Scott. The motion carried.

There was additional discussion regarding the updated policy for public access to the KVH Café. It was noted that employees may now have visitors that can accompany them to the cafe, but the employee must stay with the visitor for the duration of their time in the café. Additionally, it was clarified that family or visitors of patients in acute care may also access the cafeteria. It was noted that the current plan is to not allow access for outside groups to use the café until the kitchen remodel project has been completed.

COMMISSIONERS OPEN DISCUSSION

Commissioner Ihrig noted that he would like to talk about KVH doing a quarterly newsletter to communicate to the public within the hospital district what we are doing. Commissioner Hctor suggested some potential topics. Lori Groves, CFO noted that it would be good to include financial topics in the newsletter, such as the life cycle of a bill, charity care, and the property tax credit. Charis Weis, Community Outreach Director, advised that we have previously done something similar through Mail Chimp which delivered the information via email. She noted that there were issues with the emails frequently getting stuck in spam folders. Jonathan Hatfield noted that we currently provide information to the community via Facebook, monthly radio interviews, and the Goldendale Sentinel. There was discussion regarding the Boards preference for a paper newsletter to reach those that do not use Facebook, read the Sentinel or listen to the radio talk show, as well as how frequently the newsletter should be sent out, i.e. monthly, every six months or quarterly. Jonathan noted that the marketing plan can be revisited, and we can check the cost of the different frequency options. Charis Weis added that it costs around \$16,000 annually to do a quarterly mailing to those within the hospital district.

EXECUTIVE SESSION

President Hctor stated that the Board would be going into Executive Session at 4:40 p.m. for approximately 10 minutes for the purpose of medical staff credentialing review allowable per RCW 70.44 and would return to open public session at 4:50 p.m. at 4:50 p.m. Board President Hctor announced that the Board would need an additional 5 minutes in Executive Session and would return to open session at 4:55 p.m.

RETURN TO PUBLIC SESSION

The Board returned to open public session at 4:55 p.m. Upon returning to open public session, Commissioner Sigfrinius made a motion to acknowledge the temporary privileges granted to Jennifer First, ARNP (Hospitalist Medicine) and to approve the delegated credentialing of the following Virtual Radiologic (Tele-Radiology Only) Providers: Lyn Ivey, MD; Evan J. Johnson, MD; Jonathan Foral, MD; Gabriela A Santos Nunez, MD; as well as the following OHSU (Tele-Stroke only) Provider: Rachel K Laursen, MD. The motion was seconded by Commissioner Ihrig. The motion carried unanimously.

Prior to adjournment, Commissioner Mosbrucker inquired regarding the provider credentialing process. There was discussion among the commissioners explaining the provider credentialing process, and the warrant review process as well as discussion regarding additional potential topics for a KVH newsletter.

ADJOURNMENT

Having no further business to come before the Board, Commissioner Sigfrinius made a motion to adjourn at 5:10 p.m. Commissioner Mosbrucker seconded the motion. The motion carried unanimously.



Larry Hector, President



Mark Sigfrinius, Board Secretary